

MEETING MINUTES

Topic: Analytical Analyses, Website Check 2 (Part 2)

Date, Time, Location: 31 October 2018, 5:40 PM, EGR Building Rm 108

Minutes Recorded By: Casi Garcia

Attendees: Husain Alsaffar, Casi Garcia, Derek Pacheco, Nicholas Schulz

Table 1. Record of Meeting.

Time	Topics Discussed
5:50 PM	<p>Review of Website so far...</p> <p>Home Page</p> <ul style="list-style-type: none">- Need to put in pictures so there's not something that says 1900x1080 <p>Team Goal</p> <ul style="list-style-type: none">- To design and build an interactive recharging station that is enjoyable, educational, and interactive for all users. <p>Final Design</p> <ul style="list-style-type: none">- Design will be chosen in the following weeks. Keep checking for updates. <p>Team Members and Roles</p> <ul style="list-style-type: none">- Derek, Website Developer / Casi, Project Manager / Husain, budget liaison / Nick, Document Manager <p>About</p> <ul style="list-style-type: none">- FP, By the teams definition, an interactive recharging station is a mechanism that charges portable devices via unusual means.- NP, the team has followed methods taught through the NAU D4P engineering program to accomplish our goal.- NP, By may 2019, a working device will be displayed in the engineering building. <p>Our team</p> <ul style="list-style-type: none">- Need professional pictures (Casi, Date?)- Dr. Sarah Oman: Project Sponsor- Kayla Goodrich: Technical Advisor- Descriptions: role, then add contact information <p>Gallery</p> <ul style="list-style-type: none">- Names on designs- Only designs we are analyzing, so far <p>Team Contact</p> <ul style="list-style-type: none">- Need to get Message area working, but how?- Insert map into blank space

	<p>Documents</p> <ul style="list-style-type: none"> - Upload rest of documents - Meeting 8 needs to be updated
6:00 PM (END)	<p>Analyses, questions? help?</p> <ul style="list-style-type: none"> - Determining if feasible - Derek – torque needed, input to output power - Husain – gear ratios, efficiency curve, alternator <p>Will be deciding final design next meeting</p>

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date
Website Check 2	Derek	11/02/18
Analytical Analyses	Individual, Team	(Internal) 11/07/18 (Actual) 11/09/18